

**Sturbridge Energy Advisory Committee
Meeting Minutes**

Date: October 13, 2011

Location: Town Hall, Conference Room B

Attendees: John Schneider, Kenneth Elkinson, Kerry Fuqua

Absent: None

Other Guests: Shaun Suhoski

7:00 PM call to order

- The EAC did individual evaluations of the vendors and all vendors were rated based on the previously established criteria.
- A motion was made by K. Elkinson, second by K. Fuqua to call in three vendors to request additional information from during in-person meetings. Voted 3-0. The three companies were BlueWave Capital, American Capital Energy, and Sun Edison Government Solutions. The target meeting date is 10/26/2011.
- Reference checks will be made on each of the above mentioned three companies.
- The agenda and discussion items for the in-person meetings will be identified and verified prior to the meeting.
- Action Items
 - ✓ K Fuqua to draft reference check questions and send around to the committee for input
 - ✓ K Fuqua to draft agenda items for in-person meetings with three companies on 10/26/2011
 - ✓ S Suhoski to schedule three companies for 10/26/2011 meetings
 - ✓ S Suhoski and K Fuqua to make reference calls prior to 10/26/2011
- Next meeting 10/26/2011 (in-person meeting with three identified companies)
- Adjourn 8:30 PM